

**Office of Student Affairs  
The Chinese University of Hong Kong**

**Empowering Youth Fund (EYF)**

**Notes to applicants**

**Objective:** EYF provides financial support for individual CUHK undergraduate students who aim to empower other CUHK students or individuals in our communities.

**Eligibility:** All CUHK full-time undergraduate students are eligible to apply, as an individual or in a team.

**Maximum Amount:** The grant is tenable for either an individual or a group with a total maximum subsidy up to HKD10,000 / 70% of the proposed budget (whichever is lower) for a project.

Successful applicants should proceed the reimbursement within one month after the end of the project period, and before 29 May, 2026 (Reimbursement procedures and details will be given after the announcement of the results).

**Date for Application:** One month before the activity date (Until 30 April 2026)

**Important dates**

<b>Item</b>	<b>Date</b>	<b>Required materials</b>
Project period:	Present – 30 April 2026	/
Application deadline:	One month before the activity date (until 30 April 2026)	<ul style="list-style-type: none"><li>- Detailed Activity Proposal and Budget Plan</li><li>- A completed webform (video link of the project introduction will be welcomed)</li></ul>
Reimbursement deadline:	Within one month of the activity date, and no later than 29 May 2026	<ul style="list-style-type: none"><li>- Activity and Expense Report</li><li>- Reimbursement Form</li><li>- All the official receipts (instead of invoices)</li></ul>

## Fund Consideration

The proposals are evaluated based on the following criteria:

1. **conformable to the laws in Hong Kong\***;
2. Meaningful and impactful engagement with the campus/communities (aiming at building up a caring campus/communities);
3. Meaningful learnings (for members of the project) including applications of existing skills, knowledge and strengths and/or acquiring of new skills and knowledge;
4. Innovativeness in ideas/ solutions to achieve intended outcomes;
5. Cost-effectiveness

*Note: The factors that determine the approved budget include several considerations, not limited to whether the applicant intends to seek additional funding in the future, the amount of reimbursement received in the previous year (if any for reference), and the scale of the project being proposed.*

**\*ATTENTION:** According to the Gambling Ordinance (Cap. 148), student organisers should pay special attention to the following points when organising lucky draw activities:

1. **License Requirements:** If the lucky draw involves monetary prizes (such as cash coupons), a relevant license may be required, such as a Trade Promotion Competition License. Activities conducted without permission may be considered illegal lotteries and face legal consequences.
2. **Prize Conditions:** Under current legislation, certain competitions are not allowed to offer monetary prizes, and the incentive to participate should not solely be to win a prize.
3. **Result Publication:** If the activity requires a license, the results must be published in at least one Chinese and one English newspaper within 10 days after the event, and a copy of the newspaper clippings must be submitted to the relevant authorities.
4. **Legal Consequences:** According to the Gambling Ordinance, if the activity is not approved, it could face penalties of up to HKD 5 million and imprisonment for up to seven years.

*Therefore, students should carefully consider these legal requirements when organising lucky draws, and thus, the Fund does not accept lucky draw activities that involve monetary prizes (such as cash coupons).*

## Examples of the project

1. Social service / social innovation projects;
2. Competitions on caring campus/communities;
3. Cultural performances (e.g. dancing, drama, talk show, music show) on inclusion and diversity;
4. Leadership training for schoolmates;
5. Microfilm making for public awareness of caring communities

The following kinds of expenditure will **NOT** be supported, even if the project as a whole is approved:

- General operating expenses or start-up costs of student clubs, societies, and interest groups;
- Purchase and maintenance of equipment and other fixed assets;
- Outright donations to beneficiaries;
- Overseas travel expenses (e.g. flight tickets);
- Lucky draw activities that involve monetary prizes (such as cash coupons).

Please include the information of the Student Experience and Development Section, Office of Student Affairs, The Chinese University of Hong Kong as a supporting/sponsored unit on promotional materials, if any.

#### Application

1. Please download the application form from:  
<https://www.orientation.cuhk.edu.hk/2024/wp-content/uploads/2024/09/EYF---Application-Form.docx>
2. Please submit the application form and related document via webform:  
<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=12408833>

#### **Enquiries**

Ms. Suki Chan (Tel: 3943-8652 / [sukiclychan@cuhk.edu.hk](mailto:sukiclychan@cuhk.edu.hk) / WhatsApp: 3943-8652)